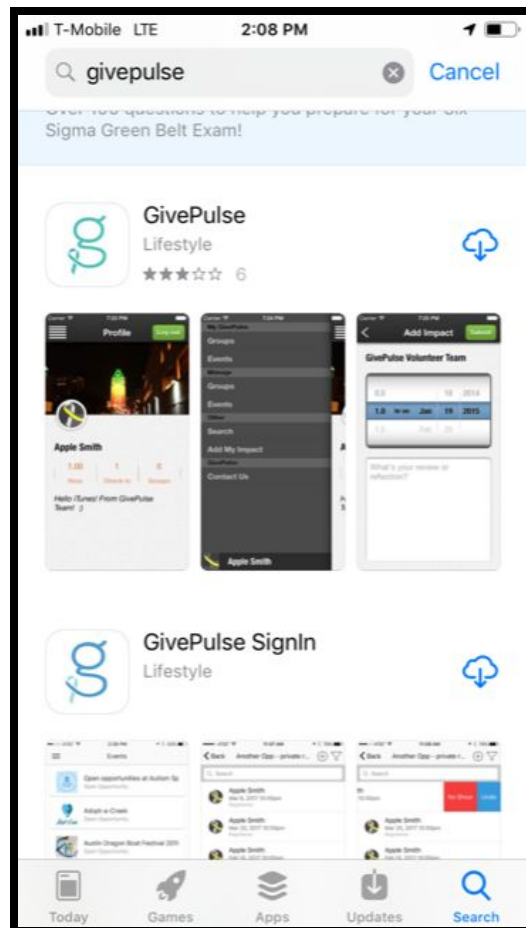


It's My Park Day Volunteer Registration on GivePulse

We encourage all volunteers to register on GivePulse before the project so that they can sign the required liability forms and get up-to-date information about the project. Also, it will help ensure smooth, quick sign-in on the day of your project.

In order to be prepared for walk-up volunteers who have NOT pre-registered, you will want to download the following two GivePulse apps on iPhone or Android phones:

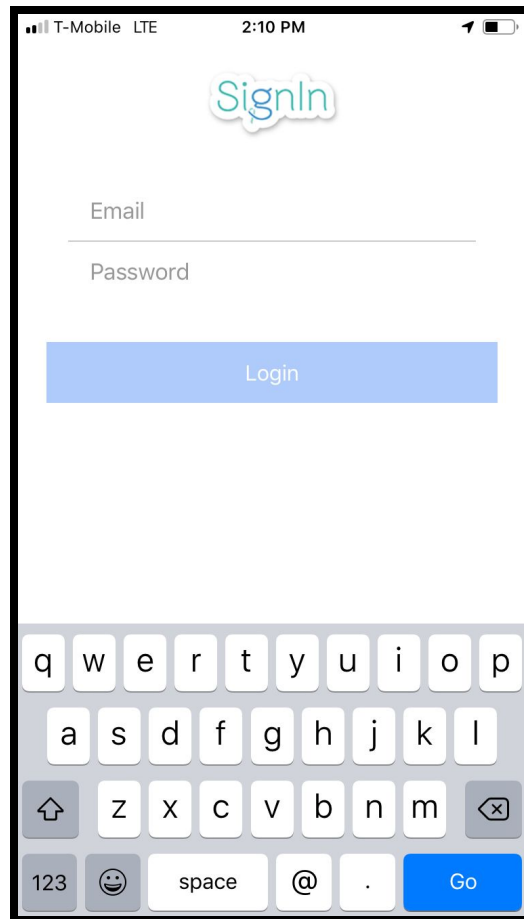
- GivePulse
- GivePulse SignIn



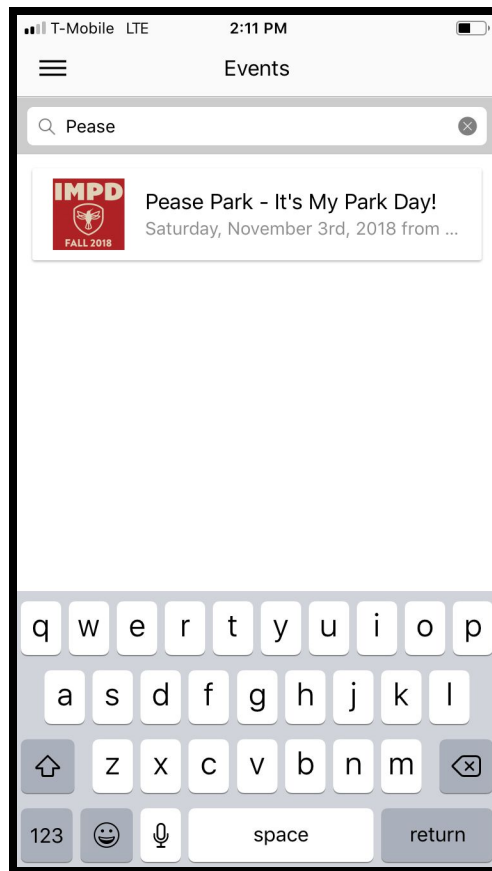
Once you have downloaded the apps, you will be ready for signing in your volunteers and will have easy-to-access event information on the day of your project.

To sign in **ALREADY REGISTERED** volunteers, we recommend using the **Givepulse SignIn** app. It's a quick and easy way to make sure you accurately capture who attended your project.

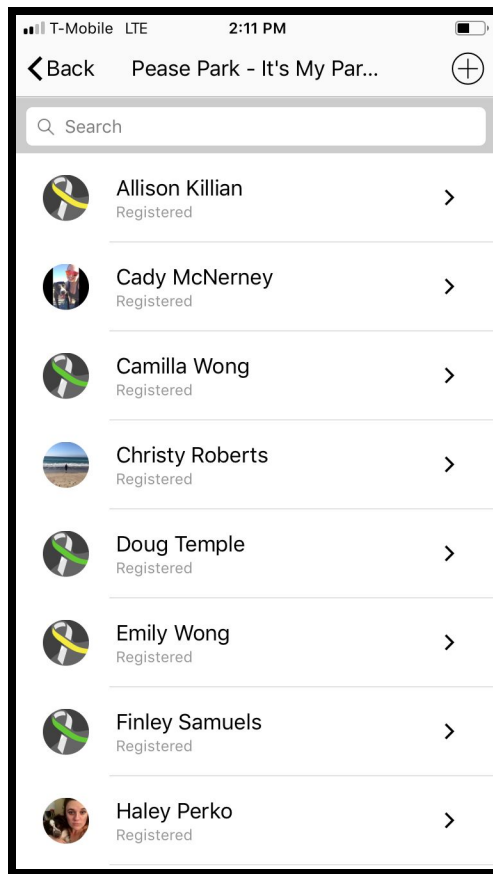
To sign in pre-registered volunteers, login to the SignIn app using your email and GivePulse password:



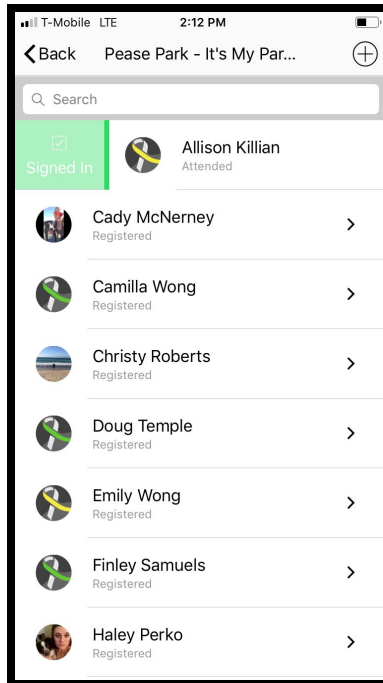
Then, find your project:



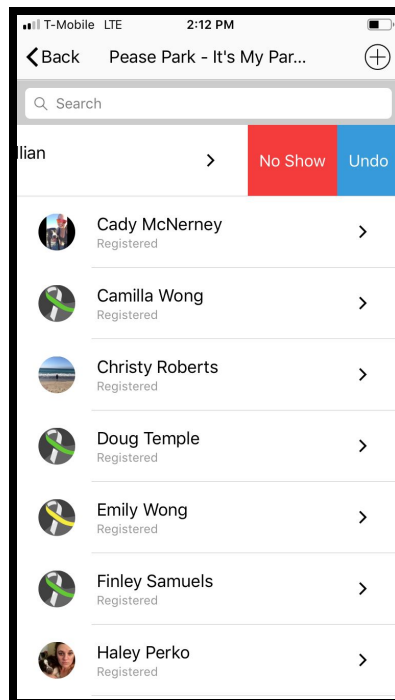
After you click on your IMPD project, a list of registered volunteers will appear:



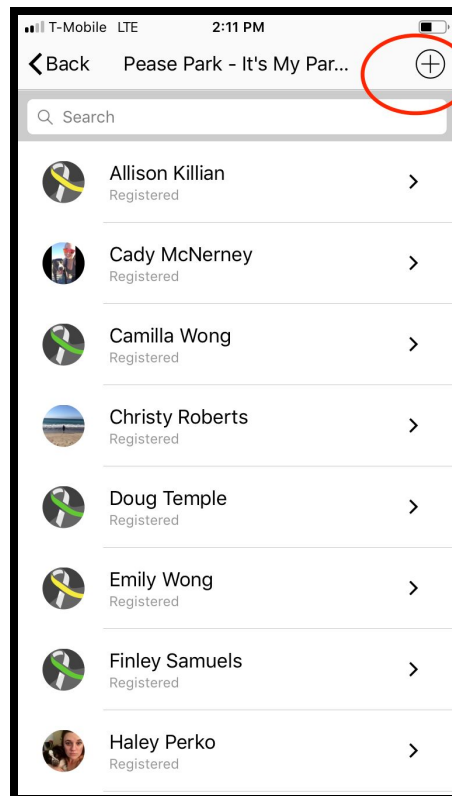
Swipe right to sign them in (you'll see the green "Signed In" indicator appear):



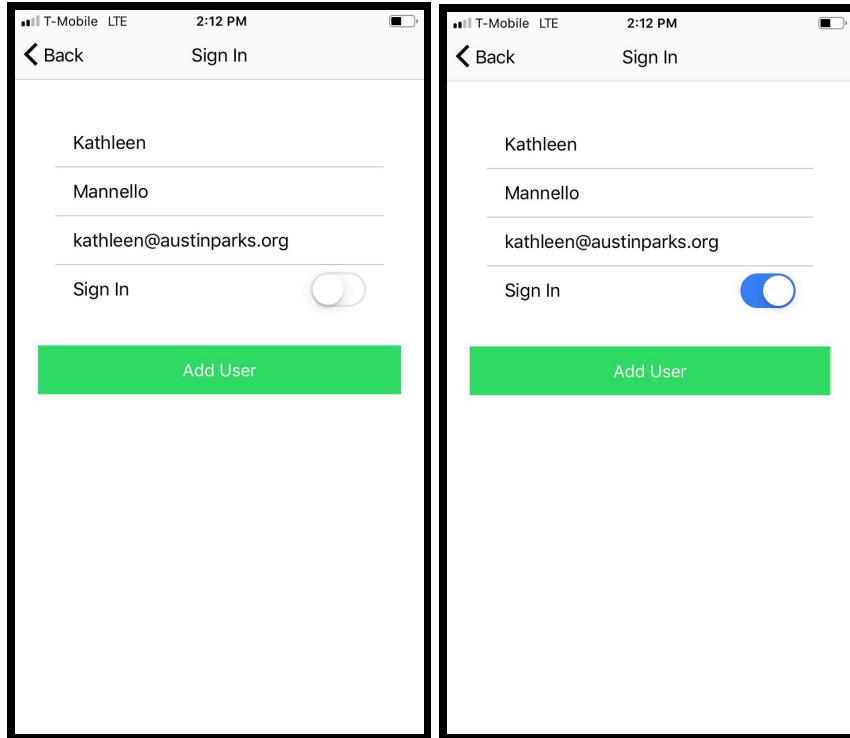
Swipe left to undo or indicate that the volunteer is a "no show":



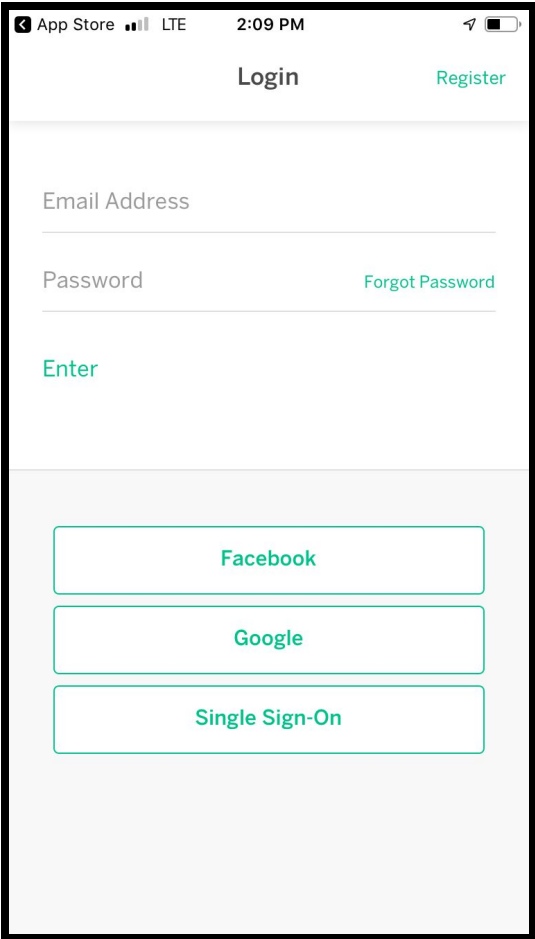
You can also add volunteers who have **NOT REGISTERED** by clicking on the plus sign in the upper right hand corner:



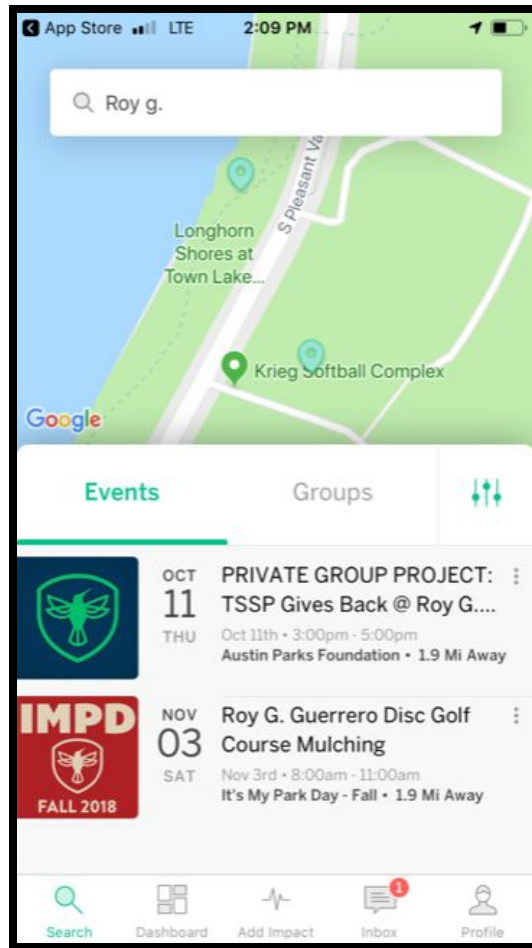
There, you can add their name and email address, swipe the “Sign In” button, and click “Add User”:



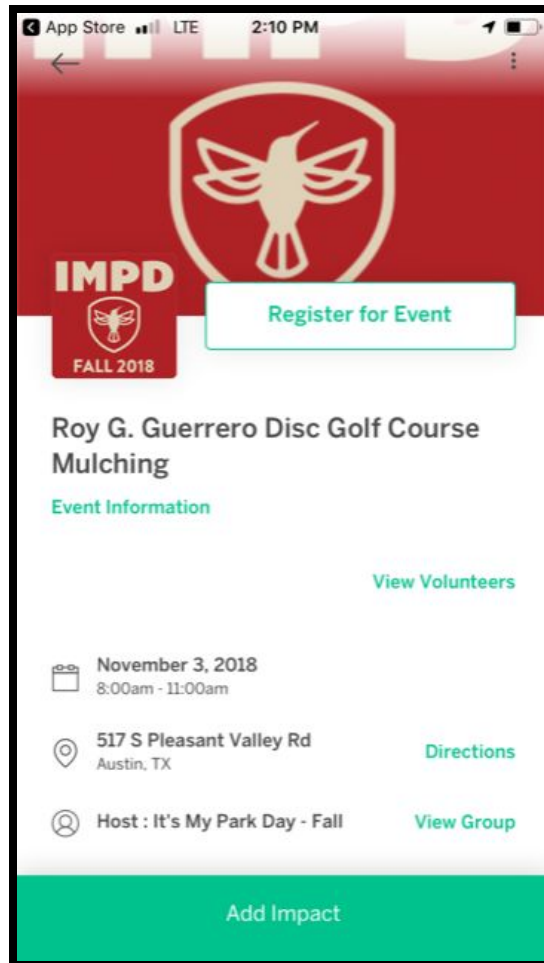
Another way to register volunteers who walk up is to ask them ask them to download the GivePulse App on their phone. There, they can register themselves on GivePulse using their email or Facebook/Google sign-ins:



Once signed in, the volunteer can search for the name of the park and then click on the event once they find it:



Then click on "Register for Event":



There they can input their personal information and agree to the liability form:

The image displays two side-by-side screenshots of a mobile application's 'Details' screen. Both screenshots show a status bar at the top with 'App Store', signal strength, 'LTE', and the time '2:10 PM'. The left screenshot shows a form with five input fields: 'Address Line 1 *', 'Address Line 2 *', 'City *', 'State *', and 'Zip or Postal Code *'. The right screenshot shows two radio button options: 'Adult XL/Adulto XL' and 'Adult XXL/Adulto XXL'. Below these is a section titled 'Children's Shirt Sizes' with a text input field and a note: 'Please enter the sizes and quantities of shirts for minor children - sizes range from Youth Small to Adult XXL - separated by commas'. There are two sections for agreeing to liability forms, each with a radio button and a URL: 'I agree to the Platform Liability Release Form *' with URL 'https://www.givepulse.com/site/liability' and 'I agree to Adult and Minor Liability Form *' with URL 'https://www.givepulse.com/document/download?key=72c6babdc8b69e4d78b1318d0e640def&event_id=89737&user_id=1472926'. Both screens have a green 'Done' button at the bottom.

No matter how you register and/or sign in volunteers, we recommend that you have a co-leader assist with walk-up volunteers to keep things running smoothly. It can be challenging to manage the t-shirt distribution and registered volunteer sign-in at the same time as managing new, un-registered volunteers.

Thank you for being a leader for It's My Park Day!